

TOWN OF BLACKSTONE, MA

ADA SELF-EVALUATION REPORT - APPENDICES



**ARCHITECTURE
+ ACCESSIBILITY**
ONE BRIDGE ST
NEWTON MA
02458-1132
KMACCESS.COM
617.641.2802



Submitted on December 19, 2025

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1 PUBLIC NOTICE



**Administrative
Policy and
Procedure**

Town of Blackstone, Massachusetts
Office of the Town Administrator
**NOTICE UNDER THE AMERICANS WITH
DISABILITIES ACT**

PUBLIC NOTICE

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Blackstone will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The Town of Blackstone does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The Town of Blackstone will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Town of Blackstone's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Town of Blackstone will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Town of Blackstone offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Blackstone, should contact the office of the Town Administrator soon as possible but no later than 48 hours before the scheduled event.

Contact information for the Office of the Town Administrator and ADA Coordinator:

Chad Lovett

ADA Coordinator and Town Administrator

Town of Blackstone | 15 St. Paul Street, Blackstone, MA 01504

Email: clovett@townofblackstone.org

The ADA does not require the Town of Blackstone to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the Town of Blackstone is not accessible to persons with disabilities should be directed to the Town Administrator and ADA Coordinator, Chad Lovett.

The Town of Blackstone will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

2 ADA COORDINATOR APPOINTMENT



**Administrative
Policy and
Procedure**

Town of Blackstone, Massachusetts
Office of the Town Administrator
ADA COORDINATOR DESIGNATION FORM

ADA Coordinator Name:	<i>Chad Lovett</i>
Name of City/Town Department that ADA Coordinator Works:	<i>Town of Blackstone, Administration</i>
Job Title:	<i>Town Administrator</i>
Email:	<i>clovett@townofblackstone.org</i>
Phone:	<i>508-883-1500</i>
Address:	<i>15 St. Paul Street, Blackstone, MA 01504</i>
Date Appointed:	<i>December 5, 2023</i>
Is this Appointment:	<input checked="" type="checkbox"/> Permanent OR <input type="checkbox"/> Acting
Does this ADA Coordinator report directly to the appointing authority?	<input checked="" type="checkbox"/> Yes OR <input type="checkbox"/> No
Are the ADA Coordinator Duties:	<input checked="" type="checkbox"/> Full-Time OR <input type="checkbox"/> Part-Time
Direct Supervisor (Name and Title):	<i>Blackstone Board of Selectmen Ryan Chamberland, Chairman</i>

Ryan Chamberland
Chairman, Board of Selectmen Signature:

12/11/23
Date:

Chad J. Lovett
ADA Coordinator Signature:

12/11/2023
Date:

*Please send a copy of the completed form to:
The Massachusetts Office On Disability, 1 Ashburton Place, Room 1305
or email to mod-info@state.ma.us, or fax to (617) 727-0965*

3 GRIEVANCE PROCEDURE & FORM



**Administrative
Policy and
Procedure**

Town of Blackstone, Massachusetts
Office of the Town Administrator
ADA GRIEVANCE PROCEDURE

PURPOSE:

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA") to provide a method in which to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Town of Blackstone.

APPLICABILITY:

It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Town of Blackstone. The Town's Personnel Policy governs employment-related complaints of disability discrimination.

POLICY:

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem (see the *ADA Grievance Complaint Form*). Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or their designee as soon as possible but no later than sixty (60) calendar days after the alleged violation to:

Chad Lovett

ADA Coordinator and Town Administrator

Town of Blackstone | 15 St. Paul Street, Blackstone, MA 01504

Email: clovett@townofblackstone.org

Within fifteen (15) calendar days after receipt of the complaint, Chad Lovett or their designee will meet with the complainant to discuss the complaint and the possible resolutions. Within fifteen (15) calendar days of the meeting, Chad Lovett or their designee, will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Town of Blackstone and offer options for substantive resolution of the complaint.

If the response by Chad Lovett or their designee does not satisfactorily resolve the issue, the complainant and/or their designee may appeal the decision within fifteen (15) calendar days after receipt of the response to the Board of Selectmen or their designee.

Within fifteen (15) calendar days after receipt of the appeal, the Board of Selectmen or their designee will meet with the complainant to discuss the complaint and possible resolutions. Within fifteen (15) calendar days after the meeting, the Board of Selectmen or their designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.



**Administrative
Policy and
Procedure**

Town of Blackstone, Massachusetts
Office of the Town Administrator
ADA GRIEVANCE COMPLAINT FORM

COMPLAINANT CONTACT INFORMATION:

Name

Date

Address

Phone Number

Email Address

COMPLAINT DETAILS:

Location

Date

Problem/Issue Description:

Complainant Signature

! Submit **Electronic Applications** to: clovett@townofblackstone.org
! Submit **Hard Copy Applications** to the Office of the Town Administrator in person, in the drop box in front of Town Hall, or via mail to the Office of the Town Administrator, 15 St. Paul Street, Blackstone MA 01504

4 ADMINISTRATIVE SURVEY

ADMINISTRATIVE SURVEY

Town of Blackstone MA

ADA Self Evaluation & Transition Plan: Administrative Survey

Name of Individual filling out this form:

Position: Chad Lovett

Phone: 508-883-1500

Email: clovett@townofblackstone.org



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Policy/Procedure	Yes	No	N/A	Comments
A. GENERAL PROCEDURES				
1. Has an employee been appointed to coordinate the public entity's ADA obligations - ADA Coordinator? (Required if 50 or more employees.)	X			Chad Lovett, Town Administrator
a. ADA Coordinator has received ADA training.				N/A.
2. A Grievance Policy and Procedure has been adopted to resolve disability related complaints? The policy includes the name and contact information of the employee responsible for receiving and processing discrimination complaints.	X			See attached.
a. The Grievance Policy is posted in conspicuous locations in all Town buildings.	X			
b. The Grievance Policy has been distributed to all department heads, boards and commissions.	X			
3. Surcharges are not imposed to recover the cost of accommodations, effective communications services or accessibility features.	X			Per Public Notice attached.
4. Procedures are established to assure meetings (including Boards and Commissions), hearings, workshops, and conferences, are held in accessible locations.				<ul style="list-style-type: none"> • Main Meeting Room • Senior Center • Annex Senior Center • Library • Historical Museum

Policy/Procedure	Yes	No	N/A	Comments
5. List any licenses or certifications issued by the Town (liquor, restaurant, etc.) and indicate whether the application process has been reviewed to ensure that qualified persons with disabilities are not screened out:				
a. Liquor License				Open Gov
b. Entertainment License				
c. Auto Dealership License				
d. Board of Health License				
B. NOTIFICATION				
1. Public Notice of ADA compliance has been developed and is visibly posted in public spaces of municipal facilities, in publications and digital media including:	X			See attached.
a. Building entrances/lobbies, bulletin boards and gathering places		X		
b. Home page of the Town's website and other pages where information about disability services, public events and facility accessibility is displayed	X			
c. Employee handbooks and manuals			X	An employee handbook is not available currently.
d. Event posters, flyers, program brochures and announcements		X		
e. Program announcements (in abbreviated form)		X		
2. Appropriate staff have received training regarding:				
a. the Town's policy of nondiscrimination,	X			Yearly training.



Policy/Procedure	Yes	No	N/A	Comments
b. how to respond to requests for reasonable modifications,		X		
c. their roles and responsibilities in providing auxiliary communication aids and services,		X		
d. the available resources for providing auxiliary aids and services,		X		
e. effective communication with people with disabilities.		X		
f. Use of the Massachusetts Relay Service to make and receive calls.		X		
C. REASONABLE MODIFICATIONS OF POLICIES				
1. The Town has a process for responding to requests for modifications to policies or practices if the modification is necessary for a person with a disability to participate?	X			Per Public Notice attached.
a. The process includes criteria for determining whether a modification would fundamentally alter the nature of the program.				

Policy/Procedure	Yes	No	N/A	Comments
D. SERVICE ANIMALS				
1. The Town has a written policy regarding service animals in municipal facilities.		X		Please attach
E. USE OF CONTRACTORS				
1. The Town has included language in its contracts to ensure that contractors are aware of their obligations to facilitate the participation of persons with disabilities in programs and activities the contractor operates on behalf of the Town.		X		
2. The Town has developed a procedure to disseminate information about ADA requirements to contractors.		X		
F. TRANSPORTATION				
1. The Town provides or contracts for transportation services. (If the answer is no, skip the rest of this section)				Serving the Senior Center for seniors and disabled residents.
2. The Town or contractor has procedures for responding to requests from persons with disabilities to provide schedule and route materials in a timely manner in an accessible form.				
3. The Town or contractors have procedures to provide information with no delay nor additional cost to persons with disabilities.				
4. The Town or contractor provides training and testing to assure employees are fully qualified to serve passengers with disabilities.				
5. The Town or contractor has a policy that requires regular and frequent checks of lifts, as well as other access-related equipment or vehicles.				



Policy/Procedure

Yes

No

N/A

Comments

G. COMMUNICATIONS				
1. There is a policy requiring and implementing procedures for making Auxiliary Aids and Services available to persons who are deaf or hard of hearing and people who are blind or have limited sight.				
a. All program announcements include information about how to request an auxiliary aid or service.		X		
b. Sound amplification and assistive listening systems are available and maintained in assembly/meeting spaces and performance areas.		X		
c. The Town has a procedure to ensure that qualified interpreters are provided in an expeditious manner when requested in advance at meetings, hearings, interviews, conferences or public appearances by Town officials.		X		
2. The Town has the resources necessary to provide materials in alternative (to traditional print) formats including large print, audio and/or scanned material for use with screen readers,				
3. Where phone numbers are provided as a means of contacting the municipality, an alternative means of communication (e.g. TTY number or email) is also provided.				
a. TDD numbers or telephone relay numbers been added to all The Town directories, pamphlets, brochures, letterhead, etc.				



H. DOCUMENTS AND PUBLICATION				
1. The Town has reviewed public documents to eliminate patronizing or stigmatizing language and images.		X		
I. WEBSITE				
2. Is there a policy regarding the accessibility of the Town's webpages, that is, in compliance with the W3C Web Content Accessibility Guidelines (WCAG) 2.0 or Section 508 Standards?		X		CivicPlus
3. Are the staff and contractors who are responsible for webpage and content development aware of the policy and knowledgeable about these standards?		X		
4. Has the website been tested for compliance with either of these standards?		X		
a. If yes, have people with disabilities who use screen reading software and other assistive technology participated in the evaluation?				
J. EMERGENCY EVACUATION				
1. Municipal alerts and emergency warnings are sent in multiple formats?	X			Code Red (Fire Dept.)
2. Emergency evacuation procedures from buildings address the needs of individuals with disabilities		X		Please attach a copy of the section of your emergency preparedness plan that addresses individuals with disabilities
3. Emergency personnel are trained in effective communication with people with disabilities.	X			

If you have any questions, please contact: Katie Denis, kdenis@kmaccess.com

5 DEPARTMENT SURVEY

DEPARTMENT SURVEY

Town of Blackstone MA ADA Self Evaluation & Transition Plan: Department Survey

Department Name:

Department Contact Person:

Phone:

Email:



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1. Please provide a brief description of your department:
2. Please provide a list of the programs/ services your department provides to residents of the Town (licensing, permits, youth soccer, notarization, etc.).
3. Please provide a list of the locations where the programs/ services noted in Question 3 are located.
4. What, if any, do you think may be barriers (architectural, operational, etc.) for individuals with disabilities to access your programs/services?
5. Have you ever received feedback that one of your programs was difficult to access by an individual(s) with a disability? If yes, please describe:
6. Do you charge any user fees related to providing accessibility to you programs? If yes, please describe:
7. Do you offer any separate services, programs or activities for people with disabilities? If yes, please describe:

Note: if there is insufficient space for your response, please add additional sheets.

Service/ Program	Yes	No	N/A	Comment
8. Have department personnel received training in: <ul style="list-style-type: none"> a. the Town's policy of nondiscrimination, b. protocols for responding to requests for reasonable modifications, c. providing auxiliary communication aids and services, d. available resources for providing auxiliary aids and services, e. effective communication with people with disabilities. f. Use of the Massachusetts Relay Service to make and receive calls. 				
9. What methods of outreach do you use to communicate with the people who live in Town and visitors (emails, social media, brochures, print materials, letters, etc.)?				
10. Do your methods of outreach (see #7) alert recipients on how to request auxiliary aids/services and/or materials in alternate formats?				
11. Do materials or literature about your programs and services include a notice about non-discrimination?				
12. If requested, do you have the resources necessary to provide print materials in alternate formats in a timely manner?				
13. If they are requested, do you have access to appropriate auxiliary aids and services (ASL interpreters, assistive listening systems, etc.)?				
14. Does the emergency preparedness plan for your facilities address the needs of individuals with disabilities?				If yes, please describe.

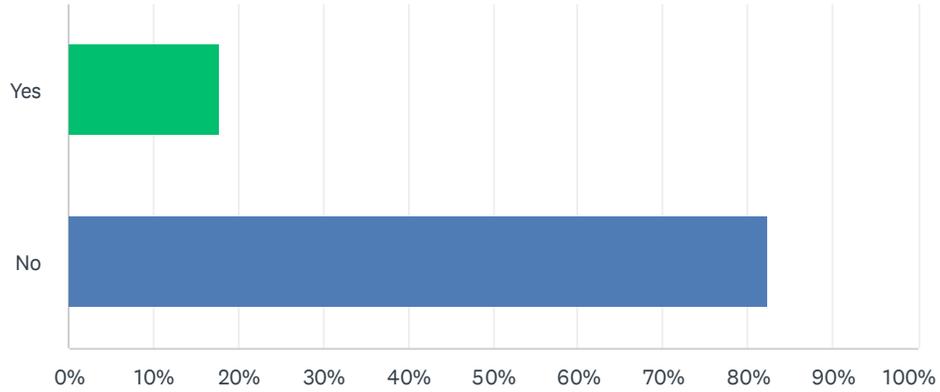
If you have any questions, please contact: Katie Denis, kdenis@kmaccess.com



6 PUBLIC SURVEY

Q1 Are there Town buildings/facilities (building structures, parks, playgrounds, trails, docks, recycling centers, etc.) that you have had difficulty using?

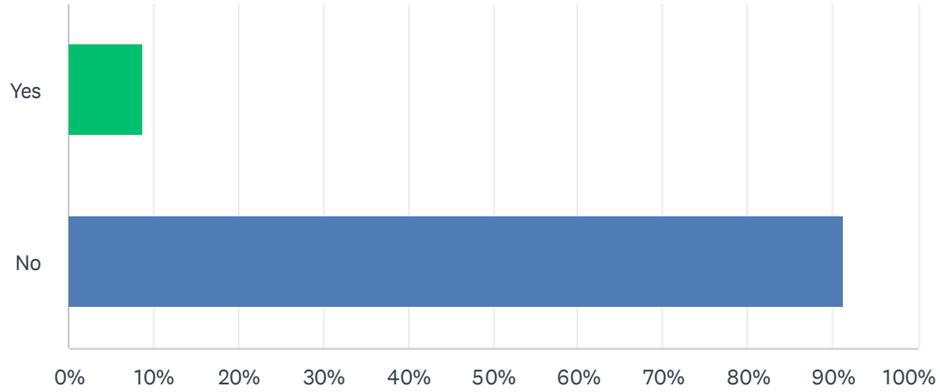
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	17.65%	6
No	82.35%	28
Total Respondents: 34		

Q2 Has a disability prevented you or anyone you know from getting information about a Town program, service or event? If yes, please describe.

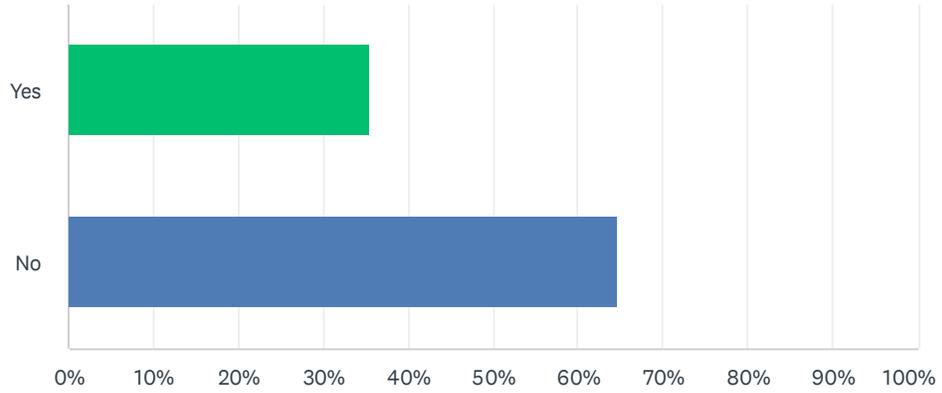
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	8.82%	3
No	91.18%	31
Total Respondents: 34		

Q3 Do you know how to request Town materials in alternate formats (for example, large print or Braille).

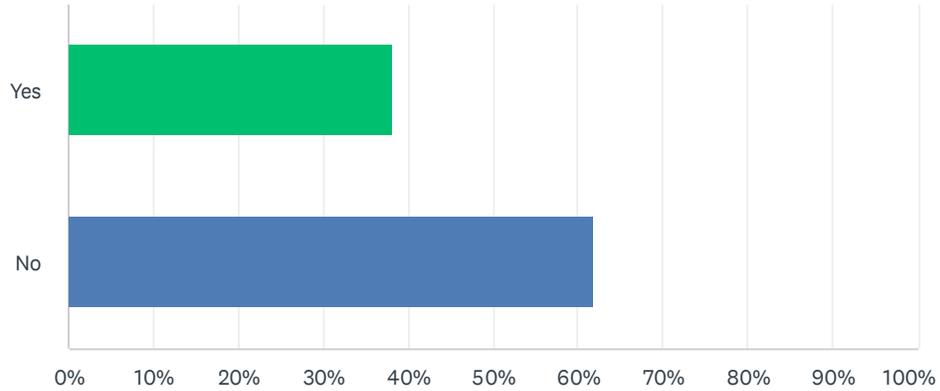
Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	35.29%	12
No	64.71%	22
Total Respondents: 34		

Q4 Do you know how to request an accommodation (for example, ASL interpreters or assistive listening systems) for Town services and events?

Answered: 34 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	38.24%	13
No	61.76%	21
Total Respondents: 34		

Q5 Any other comments about accessibility?

Answered: 8 Skipped: 26

#	RESPONSES	DATE
1	Need more sidewalks!	11/9/2025 8:13 PM
2	Some elderly in the town and older disabled or less fortunate families with disabled family members may not see or know about this survey.	11/9/2025 10:14 AM
3	No	11/8/2025 7:57 PM
4	No	11/8/2025 8:11 AM
5	The JFK/AFM complex is extremely handicapped accessible. How about moving the senior center there?	11/7/2025 8:48 PM
6	We moved here 6 years ago from Franklin. We have loved it and found the town to be quite accessible. Our 17 year old daughter is in a wheelchair and we absolutely love the rail trail and accessible playground. We have found buildings and establishments to be wheelchair accessible. I appreciate the town checking in with residents on this!	11/7/2025 8:03 PM
7	Very difficult to balance ADA requirements for business without putting undue financial strain in struggling business.	11/7/2025 7:45 PM
8	No	11/7/2025 6:38 PM

7 PUBLIC SURVEY ANNOUNCEMENT

News

Posted on: October 23, 2025

Town of Blackstone Launches ADA Public Survey

The Town of Blackstone is updating its Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan, originally developed to identify and remove barriers to accessibility within Town programs, services, and facilities. This update will ensure that Blackstone continues to meet federal accessibility standards and supports a more inclusive community for all residents and visitors.

As part of this process, the Town invites the public to participate in a short online survey to share feedback about accessibility in Blackstone — including buildings, sidewalks, parks, programs, and communications. Your input will help guide the Town's priorities and shape future improvements.

The survey will be open for three weeks and is available in both English and Spanish:

- Public Survey (English): <https://www.surveymonkey.com/r/GPSLFGW>
- Encuesta Pública (Español): <https://www.surveymonkey.com/r/GQKX7XR>

Residents, business owners, and visitors are encouraged to complete the survey and share it widely. Every response helps ensure that the Town's updated ADA Plan reflects the needs and experiences of our community.



8 WEBSITE REVIEW

KMA, LLC conducted a cursory review of the townofblackstone.org website to identify any significant or recurring accessibility and usability issues. The basis for the KMA's review was the World Wide Web Consortium - Web Accessibility Initiative (W3C-WAI's) Web Content Accessibility Guidelines (WCAG) 2.1 and KMA's expertise in universal or inclusive design.

Method of Evaluation

KMA used the following automated evaluation tools to review the townofblackstone.org website: [WAVE Accessibility Toolbar](#) (Chrome extension), and [axe DevTools](#) (Chrome DevTools plugin). Both automated tools alert users to errors on a webpage or instances when the webpage does not conform to the WCAG 2.1 guidelines. In addition, KMA employed manual testing: keyboard navigation, focus state review, and [JAWS Screen Reader](#) spot check.

KMA reviewed the following five pages on the Town's website, which were selected for review in collaboration with staff:

1. Collector/Treasurer: <https://www.townofblackstone.org/432/Collector-Treasurer>
2. Agendas: <https://www.townofblackstone.org/AgendaCenter>
3. Assessor: <https://www.townofblackstone.org/357/Assessors>
4. Jobs: <https://www.townofblackstone.org/Jobs.aspx>
5. Bid Posting: <https://www.townofblackstone.org/bids.aspx>

Although there are some errors on the selected pages, they are generally accessible. KMA has several recommendations for small changes that will improve its accessibility and usability.

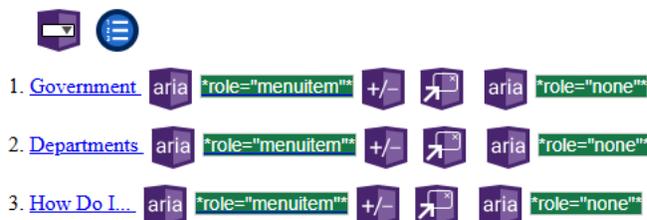
Alerts and Errors from Automated Tools

Below is a representative selection of Errors and Recommendations identified during the website review. This list is representative and not exhaustive, and is in order of importance.

Broken ARIA Menu (WCAG 4.1.2)

All five pages have instances of broken ARIA menus (WAVE, axe DevTools).

Website navigation is incorrectly coded as application menus, which confuses screen reader users about how to navigate between pages.



What is ARIA?

ARIA stands for **Accessible Rich Internet Applications** - it's a set of code attributes that help make websites more accessible to people using assistive technologies like screen readers.

Why it Matters

Navigation menus are incorrectly coded as application menus, causing screen readers to expect arrow-key navigation instead of standard link behavior. This confuses residents about how to navigate between pages.

How to Fix It

Either:

1. **Remove the menu role** - Let the menus be regular navigation links
2. **Build proper application menus** - Add arrow key navigation and menuitem roles

Missing Form Label ([WCAG 4.1.2](#))

The Agenda Center and Jobs pages have search and filter fields that lack proper labels for screen reader users (WAVE).

Agenda Center: The Start Date field uses a complex date picker widget where the underlying form field is hidden from screen readers, but the accessible alternative isn't properly labeled. Screen readers can interact with the date picker, but don't know what it's for.

```
<input type="text" class="cp_input_datetime_picker_input" tabindex="-1" data-cp-date-textbox-selector="#StartDatePicker" aria-hidden="true" id="P1766353502" aria-haspopup="true" aria-readonly="false">
```

Jobs: Hidden date picker component (likely for job posting administration or advanced filtering) lacks proper screen reader labels. While not visible to regular website visitors, this affects staff or users with administrative access who use assistive technology.

```
controls="P1752289929_root" aria-controls="P1752289929_root">  
<input type="text" class="cp_input_datetime_picker_input" tabindex="-1" data-cp-date-textbox-selector="#ctl00_ctl00_MainContent_ModuleContent_ctl00_editJobControl_txtJobStartDateAmsul" aria-hidden="true" id="P1752289929" aria-haspopup="true" aria-readonly="false">
```

Why it Matters

Residents using screen readers cannot effectively search for meeting agendas or job opportunities because form fields only announce "edit box" or "combo box" without explaining what information to enter.

How to Fix It

Add proper aria-label attributes or associate visible labels with form controls so screen readers can announce the purpose of each field (e.g., "Search meeting agendas," "Filter by date").

Empty Headers ([WCAG 1.3.1](#))

The **Collector/ Treasurer** page has two instances of empty headers (WAVE).

Why it Matters

Some users, especially keyboard and screen reader users, navigate by heading elements. An empty heading will present no information and may introduce confusion.

How to Fix It

Ensure that all headings contain informative content.

Color Contrast ([WCAG 1.4.3](#))

The Agenda Calendar and Jobs pages contain multiple color contrast errors (WAVE).



Why it Matters

A minimum color contrast ratio of 4.5:1 makes text and images easier to see clearly.

How to Fix It

Increase the contrast between the foreground (text) color and the background color. Download [Colour Contrast Analyzer](#) to spot check color contrast on the Town's website and social media collateral.

JAWS Screen Reader

The pages KMA reviewed on the Town of Blackstone website are generally navigable with a screen reader. The property assessment table on the Assessors' page, while properly coded with headers, presents dense numerical data that may be difficult for screen reader users to navigate effectively. The mobile version provides better context by repeating headers for each entry.

Town of Blackstone - Website Review
Prepared by KMA on September 5, 2025

Style	Class	Old Average Value	New Average Value	Amount Changed	Percent Changed
Single-Family/Residential	101	329,729	378,798	49,069	14.88%
Condominium/Residential	102	185,490	218,273	32,783	17.67%
Two Family/Residential	104	313,335	330,464	17,129	5.47%
Three Family/Residential	105	294,940	330,122	35,182	11.93%
Multi-Family/Residential	111-125	354,505	479,091	124,586	35.14%
Residential Land	130-132 + 106	42,792	49,950	7,158	16.73%
Commercial	300's	296,864	332,424	35,560	11.98%
Industrial	400's	560,560	616,740	56,180	10.02%
Personal Property	500's	1,064,589	1,246,948	182,359	17.13%

How to Improve It

Consider reorganizing this data into a more scannable format or providing summary information alongside the detailed table.

Manual Accessibility Test:

The five pages that KMA reviewed pass the review of keyboard-only navigation.

The site is clearly organized for sighted visitors, but some pages are not as intuitive for those using a keyboard. When tabbing through all five pages, the focus indicator transitions from the Town of Blackstone crest on the left-hand side to the search bar on the right-hand side, then back to the three menus in the center of the page. Note that these items are all in line on the page. It would make more sense for a user to tab from the Town of Blackstone crest to the “Government” menu to the “Departments” menu to the “How Do I...” menu to the search bar. Additionally, once a keyboard user tabs through the “How Do I...” menu, the drop-down menu stays open while the user continues to tab through the page, making it difficult to track where the focus indicator is.

Other items of note:

- **Document Labeling:** On the Agenda Center page, there is a note that Adobe Reader may be required to view some documents. However, none of the documents note whether a user will be opening a PDF or Word document. Screen reader users need to know they are opening a PDF because it allows them to prepare for potentially different reading and navigation experiences compared to other document types, ensuring they can access and understand the content effectively ([WCAG SC 3.2.4 Consistent Identification](#)).

Recommendation: Label all document links as Word, PDF, etc.

9 ACCESS AUDIT REPORTS

BLACKSTONE OUTDOOR FACILITIES AUDITS

KMA audited the following municipal facilities:

ROOSEVELT PARK.....	2
TOWN COMMON/GAZEBO.....	7
ELM STREET PARK.....	9
GOULET PARK.....	11
TURBESI PARK	15
VALATI PARK	18



ROOSEVELT PARK

AUDITED ON: JULY 9, 2025 and OCTOBER 30, 2025



Roosevelt Park is located behind the Municipal Building on St. Paul Street and is along the Blackstone River. The site consists of two baseball fields with bleachers (Little League and Babe Ruth fields), concession stands and a free-standing press box, a playground, a picnic pavilion, two basketball courts, planting beds, and a parking area with two accessible parking spaces. Toilet rooms are located in a small structure between the fields. Because the press box is elevated and smaller than 500 square feet, it is exempt from being located on an accessible route.

ROOSEVELT PARK

#	Barrier Statement	Code References	Photo	Proposed Mitigation	Cost
1.	<p>Parking</p> <p>The accessible parking space has slopes >2%, @ 2.4%.</p> <p><i>Observed at the parking space near the basketball court.</i></p> <p>There is an insufficient number of van accessible parking spaces. The existing accessible space meets the dimensional requirements for a van space. However, it is not designated as such.</p> <p><i>Observed at the parking space near the basketball court.</i></p>	<p>2010 ADAS 502.4</p> <p>2010 ADAS 208.2.4</p>		<p>Regrade and restripe the existing accessible parking space. Add a new van accessible sign to the required number of existing accessible spaces.</p> <p>Unit Cost: \$1,500 ea. Quantity: 1 (1 space)</p>	\$1,500
2.	<p>Basketball Court</p> <p>The basketball court is not along an accessible route due to the gravel surface.</p>	<p>2010 ADAS 206.2.2</p>		<p>Provide an accessible route between the accessible parking space and at least one of the basketball courts.</p> <p>Unit Cost: \$25/SF Est. Quantity: 20 SF</p>	\$500

<p>3.</p>	<p>Baseball Fields</p> <p>Neither baseball field provides an accessible route connecting elements and spaces within areas of sports activities, including an:</p> <ul style="list-style-type: none"> • Accessible route from the accessible parking spaces to both baseball fields. • Accessible route to team player seating areas (i.e., dugouts serving the baseball fields) of both baseball fields. • Accessible route to spectator seating (i.e., benches and bleachers serving the baseball fields) of both baseball fields. • Accessible route to both concession stands, toilet rooms, and sight elements (i.e., drinking fountains, trash cans, benches). <p>The walkway cross slope is >2%, @ 9.2%.</p> <p><i>Observed at the walkway leading to the eastern baseball field from the parking lot.</i></p>	<p>2010 ADAS 206.2.2</p> <p>2010 ADAS 403.3</p>		<p>Provide an accessible route between the accessible parking space and at least one of each of the fields, including an accessible route to all of the field's elements and spaces within areas of sports activities. For bleachers, provide the required number of wheelchair spaces and at least one companion seat per wheelchair space. Provide an accessible route to the concession stand and the toilet rooms.</p> <p>Unit Cost: \$25/SF Est. Quantity: 2,500 SF</p> <p>Regrade the walkway. Unit Cost: \$25/SF Est. Quantity: 90 SF</p>	<p>\$64,750</p>
<p>4.</p>	<p>Raised Bed Planters</p> <p>There is not an accessible route to the raised planter beds, due to the grass.</p>	<p>2010 ADAS 206.2.2</p>		<p>Provide an accessible route to the raised planer beds.</p> <p>Unit Cost: \$25/SF Est. Quantity: 200 SF</p>	<p>\$5,000</p>

5.	<p>Concession Stands</p> <p>The counters are >36" AFF, @ up to 50".</p>	2010 ADAS 904.4	 	<p>Lower a 36" wide portion of the counter to 36" max. AFF. Unit Cost: \$750 ea. Quantity: 2</p>	\$1,500
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<p>6.</p>	<p>Men's and Women's Multi-User Toilet Rooms</p> <p>The toilet rooms are not along an accessible route due to the grass surface.</p> <p>The toilet rooms lack the required accessible elements for an accessible toilet room.</p>	<p>2010 ADAS 206.1 2010 ADAS 213.2</p>		<p>Renovate the toilet room Unit Cost: \$25,000 Quantity: 2</p>	<p>\$50,000</p>
<p>TOTAL FOR ROOSEVELT PARK:</p>					<p>\$123,250</p>

TOWN COMMON/GAZEBO

AUDITED ON: JULY 15, 2025



The Town Common/Gazebo is located along Main Street, intersected by County Street. The site consists of two military memorials and a gazebo. The sidewalk passes through the southeast corner of the site.

TOWN COMMON/GAZEBO

#	Barrier Statement	Code References	Photo	Proposed Mitigation	Cost
1.	<p>Accessible Routes</p> <p>There is not an accessible route to the gazebo, due to the grass and stairs.</p> <p>There is not an accessible route to the bench or flagpole, due to the grass.</p>	2010 ADAS 206.2		Pave a walkway to the gazebo. Unit Cost: \$25/SF Est. Quantity: 300 SF	\$7,500
2.	<p>Military Memorial</p> <p>The plaza has slopes >2%, @ up to 6%.</p>	2010 ADAS 403.3		Regrade the plaza. Unit Cost: \$25/SF Est. Quantity: 100 SF	\$2,500
3.	<p>Historic Military Memorial</p> <p>There is not an accessible route to the memorial, due to the grass.</p>	2010 ADAS 206.2.2		Provide a walkway to the memorial. Unit Cost: \$25/SF Est. Quantity: 120 SF	\$3,000
TOTAL FOR TOWN COMMON/GAZEBO:					\$13,000



ELM STREET PARK

AUDITED ON: JULY 15, 2025



Elm Street Park is located directly behind Fire Station 3 and without a dedicated connection from Elm Street. The site consists of a play area with a woodchip surface adjacent to a half basketball court. The site is fenced on three and a half sides, with the opening at the corner nearest to the fire station.

ELM STREET PARK

#	<i>Barrier Statement</i>	<i>Code References</i>	<i>Photo</i>	<i>Proposed Mitigation</i>	<i>Cost</i>
1.	<p>Playground and Basketball Court</p> <p>There is not an accessible route to the playground or the basketball court, due to the grass.</p>	2010 ADAS 206.2.1		<p>Provide an accessible route to and within the park. Unit Cost: \$25/SF Est. Quantity: 400 SF</p>	\$10,000
TOTAL FOR ELM STREET PARK:					\$10,000



GOULET PARK

AUDITED ON: JULY 15, 2025



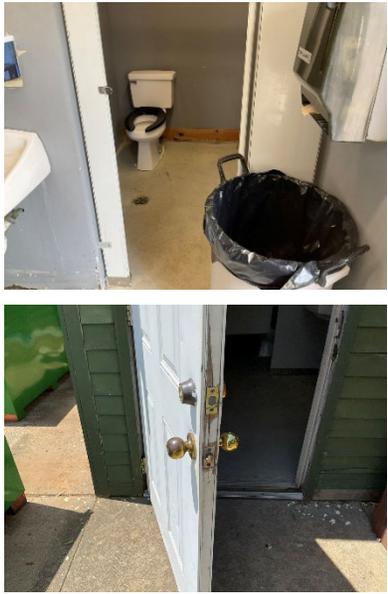
Goulet Park is located behind John F. Kennedy Elementary School, along Mendon Street. The park consists of a baseball field, a softball field, a basketball court, three sizes of soccer fields, a playground, a concession stand, toilet rooms, and a parking area with no accessible parking spaces.

GOULET PARK

#	<i>Barrier Statement</i>	<i>Code References</i>	<i>Photo</i>	<i>Proposed Mitigation</i>	<i>Cost</i>
1.	<p>Parking</p> <p>The surface of the parking lot is not stable, firm, and slip resistant, due to the gravel and sand surface.</p> <p>The designated accessible parking space is not marked.</p>	<p>2010 ADAS 502.4</p> <p>2010 ADAS 208.2</p>		<p>Pave and stripe a portion of the parking lot to add one van accessible parking space, including its associated access aisle. Install signs at 60" min. AFF, measured to the bottom of the sign.</p> <p>Unit Cost: \$1,500 per space or aisle</p> <p>Quantity: 2 (1 space, 1 aisle)</p>	\$3,000
2.	<p>Concession Stand</p> <p>The counter is >36" AFF, @ 42".</p>	<p>2010 ADAS 904.4</p>		<p>Lower a 36" wide portion of the counter to 36" max. AFF.</p> <p>Unit Cost: \$750 ea.</p> <p>Quantity: 1</p>	\$750



<p>3.</p>	<p>Sports Fields/Playground and Site Amenities</p> <p>None of the sports fields provide an accessible route connecting elements and spaces within areas of sports activities, including an:</p> <ul style="list-style-type: none"> • Accessible route from the accessible parking spaces to the little league field, softball field, basketball court, soccer fields, and playground • Accessible route to team player seating areas (i.e., dugouts serving the baseball fields) of the little league and softball fields, basketball court, and soccer fields. • Accessible route to spectator seating (i.e., benches and bleachers serving the baseball fields) of the little league and softball fields. <p>There is not an accessible route to the concession stand and the toilet rooms, due to the grass and steps.</p>	<p>2010 ADAS 206.2.2</p>		<p>Provide an accessible route between the accessible parking space and at least one of each of the fields, including an accessible route to all of the field's elements and spaces within areas of sports activities. For bleachers, provide the required number of wheelchair spaces and at least one companion seat per wheelchair space. Provide an accessible route to the concession stand and the toilet rooms.</p> <p>Unit Cost: \$25/SF Est. Quantity: 5,800 SF</p>	<p>\$145,000</p>
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4.	<p>Multi-User Men's & Women's Toilet Rooms</p> <p>Both toilet rooms lack the required tactile/Braille signage on the latch side of the door.</p> <p>Both toilet rooms lack accessible plumbing fixtures and accessories.</p> <p>There are no visual or audible alarms in the toilet rooms.</p>	<p>2010 ADAS 703.4.2</p> <p>2010 ADAS 213.2</p> <p>2010 ADAS 215.3</p>		<p>Provide accessible toilet rooms, including tactile/Braille signage and visual/audible fire alarm. Further study required.</p> <p>Unit Cost: \$25,000 ea.</p> <p>Quantity: 2</p>	\$50,000
TOTAL FOR GOULET PARK:					\$198,750

TURBESI PARK

AUDITED ON: JULY 15, 2025



Turbesi Park is located along Rathbun Street and directly across from Fire Station 2, with a secondary entry point off Miller Street. The site consists of a playground, a basketball court, a picnic pavilion, two baseball fields (Little League Fields), and a parking area with two marked accessible parking spaces.

TURBESI PARK

#	Barrier Statement	Code References	Photo	Proposed Mitigation	Cost
1.	<p>Crosswalk on Rathburn Street</p> <p>The parallel curb ramp's lower landing has slopes >2%, @ 6%.</p> <p>The transition from the ramp to the pavement is not flush and has abrupt changes in level.</p>	<p>2010 ADAS 406.4</p> <p>2010 ADAS 406.2</p>		<p>Rebuild the curb ramp.</p> <p>Unit Cost: \$1,250 ea.</p> <p>Quantity: 1</p>	\$1,250
2.	<p>Playground</p> <p>The walkway to the playground has cross slopes >2%, @ 3%.</p> <p>The seating area is not along an accessible route, due to the grass and mulch.</p>	<p>2010 ADAS 403.3</p> <p>2010 ADAS 206.2.2</p>		<p>Regrade the walkway.</p> <p>Unit Cost: \$25/SF</p> <p>Est. Quantity: 60 SF</p> <p>Provide a walkway to the seating area.</p> <p>Unit Cost: \$25/SF</p> <p>Est. Quantity: 56 SF</p>	\$2,900
3.	<p>Picnic Pavilion</p> <p>The picnic pavilion is not along an accessible route, due to the grass.</p>	<p>2010 ADAS 206.2.2</p>		<p>Provide a walkway to the picnic pavilion.</p> <p>Unit Cost: \$25/SF</p> <p>Est. Quantity: 120 SF</p>	\$3,000

4.	<p>Basketball Court</p> <p>The basketball court and team seating are not along an accessible route, due to the grass.</p> <p>The walkway had changes is level > ½” due to cracks in the pavement.</p>	2010 ADAS 206.2.2 2010 ADAS 303.2		<p>Provide a walkway to the basketball court and one of the benches. Unit Cost: \$25/SF Est. Quantity: 580 SF</p> <p>Regrade the walkway. Unit Cost: \$25/SF Est. Quantity: 60 SF</p>	\$16,000
5.	<p>Baseball Fields</p> <p>Neither baseball field provides an accessible route connecting elements and spaces within areas of sports activities, including an:</p> <ul style="list-style-type: none"> • Accessible route from the accessible parking spaces to at least one baseball field. • Accessible route to team player seating areas (i.e., dugouts serving the baseball fields) of at least one baseball field. • Accessible route to spectator seating (i.e., benches and bleachers serving the baseball fields) of at least one baseball field. 	2010 ADAS 206.2.2	 	<p>Provide an accessible route between the accessible parking space and at least one of the baseball fields, including an accessible route to all of the field’s elements and spaces within areas of sports activities. For bleachers, provide the required number of wheelchair spaces and at least one companion seat per wheelchair space.</p> <p>Unit Cost: \$25/SF Est. Quantity: 1,500 SF</p>	\$37,500
TOTAL FOR TURBESI PARK:					\$60,650

VALATI PARK

AUDITED ON: JULY 15, 2025



Valati Park is located off Summer Street, and along the Mill River. It provides benches, and several picnic tables along the riverside for seating, as well as a flagpole and memorial.

VALATI PARK

#	Barrier Statement	Code References	Photo	Proposed Mitigation	Cost
1.	<p>Parking</p> <p>The surface of the parking lot is not stable, firm, and slip resistant, due to the gravel surface.</p> <p>The designated accessible parking space is not marked.</p>	<p>2010 ADAS 502.4</p> <p>2010 ADAS 502.1</p>		<p>Pave and stripe a portion of the parking lot to add one van accessible parking space, including its associated access aisle. Install signs at 60" min. AFF, measured to the bottom of the sign.</p> <p>Unit Cost: \$1,500 ea.</p> <p>Quantity: 2 (1 space, 1 aisle)</p>	\$3,000
2.	<p>Site Amenities</p> <p>There is not an accessible route to the memorial, picnic tables, benches, and trash receptacles, due to the grass and gravel surface.</p>	<p>2010 ADAS 206.2.2</p>	 	<p>Provide a walkway to the memorial, tables, benches, and receptacles.</p> <p>Unit Cost: \$25/SF</p> <p>Est. Quantity: 200 SF</p>	\$5,000
TOTAL FOR VALATI PARK:					\$8,000

End of report.

